

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
Monday, July 19th, 2021**

1. CALL TO ORDER

The meeting was called to order by Adam Steffl, Chairman

2. ROLL CALL

Roll call was taken, and a quorum established

Members Present: Adam Steffl, Chairman
Nicholas Willing, Commissioner
Michael Mathisen, Commissioner
Betsy Moran, Commissioner
Tom Rowbotham, Commissioner

Staff Present:
Paul Twite, General Manager
Wendy Neu, Operations Manager
Brittany Moorhouse, Recorder
Michelle Hoffman, CLA

3. AGENDA

A. There was a motion by Betsy Moran with a second by Mike Mathisen to approve the agenda with the move of Michelle Hoffman of Clifton Larson Allen to number 5.

Motion Carried

4. Minutes

A. Approve the minutes of the Regular Meeting on June 21st, 2021.

There was a motion by Nicholas Willing with a second by Michael Mathisen to approve minutes.

Motion Carried

5. FINANCIALS

Michelle Hoffman presented financials for the month of June. The commission advised further what they would like the monthly financials to look like.

6. POWER COST ADJUSTMENT (No motion or approval necessary or required.)

A. Review the Power Cost Adjustment for June 2021 billing of zero.

7. Staff Update

A. CIP (Conservation Improvement Update)

Wendy Neu presented the update on CIP that we had a slower month for industrial and commercial rebates, but eight residential appliance rebates were submitted for the month.

B. General Manager Update

Paul Twite presented the update.

DGR sent out bids for SUB A and DGR recommends accepting the base bid from Pennsylvania Transformer. There was a motion by Mike Mathisen with a second by Tom Rowbotham to approve the bid from Pennsylvania Transformer.

Motion Carried

MN DNR sent out a letter that we must pass a watering ban of some sort to help reduce the excess use of water.

Arvig communications is looking to put fiber optics in our conduits and in return they would provide free high-speed internet to all public buildings.

The commission approved to proceed to continue to look into the Arvig Lease and provide final details with the Lease at the next commission meeting.

8. Commissioners Report

9. Unfinished Business

10. New Business

11. Claims

A. Review of AR Aging.

Wendy reviewed the status of the past due AR.

B. There was a motion by Tom Rowbotham with a second by Betsy Moran to approve claims for the month of June 2021 the amount of \$1,094,535.23

Motion Carried

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:58pm.

Adam Steffl, Chairman

Nick Willing, Secretary