

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
Monday, August 15th, 2022**

1. CALL TO ORDER

The meeting was called to order by Mike Mathisen, Vice- Chairman

2. ROLL CALL

Roll call was taken, and a quorum established

Members Present: Larry Bartels, Commissioner
 Michael Mathisen, Commissioner
 Betsy Moran, Commissioner
 Tom Rowbotham, Commissioner
 Nick Willing, Commissioner

Staff Present:

Paul Twite, General Manager
Brittany DeGroot, Recorder
Michelle Hoffman, CLA

3. AGENDA

A. There was a motion by Larry Bartels with a second by Nick Willing to approve the agenda with the addition of 4B update on revenue bond.

Motion Carried

4. FINANCIALS

A. Michelle Hoffman discussed the financials for the month of July 2022.

B. Paul Twite talked about the meeting he had with Baker Tilley on the revenue bond. Baker Tilley advised that the utility should look to our local bank due to the dollar amount of the bond request.

5. Minutes

A. Approve the minutes of the Regular Meeting on July 18th, 2022.

There was a motion by Nicholas Willing with a second by Tom Rowbotham approve minutes.

Motion Carried

6. POWER COST ADJUSTMENT (No motion or approval necessary or required.)

A. Review the Power Cost Adjustment for July 2022 billing of zero.

7. Staff Update

A. CIP (Conservation Improvement Update)

Brittany DeGroot talked about utility rebates for the month of July 2022.

B. General Manager Report

- Paul Twite talked about the office/storage space for the utility. A few options were given with adding onto the WTP, the crew moving to the old public works building and the office staff at the WTP.
- Tuffy's is going to put in a second location in the industrial park.
- Mike Mathisen updated the commission about Gen 9. We're currently waiting for the starter to arrive to DMU to test Gen 9.

8. Commissioners Report

A. City Council Improvement Updates- no new update

9. Unfinished Business

10. New Business

A. Motion to Approve the water Supply Plan

There was motion by Larry Bartels with a second by Betsy Moran to approve the Water Supply Plan.

Motion Carried

B. Motion to approve the Salvation Army Heat Share Agreement

There was a motion by Betsy Moran with a second by Larry Bartels to approve the Salvation Army Heat Share Agreement.

Motion Carried

C. Motion to Approve the Eheat Agreement

There was motion by Tom Rowbotham with a second by Larry Bartels to approve the Eheat Agreement.

Motion Carried

11. Claims

A. There was a motion by Tom Rowbotham with a second by Larry Bartels to approve claims for the month of July 2022 in the amount of \$1,854,984.37

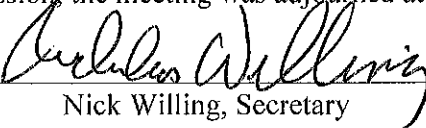
Motion Carried

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:22pm.



Mike Mathisen, Vice-Chairman



Nick Willing, Secretary