

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
Monday, August 16th, 2021**

1. CALL TO ORDER

The meeting was called to order by Adam Steffl, Chairman

2. ROLL CALL

Roll call was taken, and a quorum established

Members Present: Adam Steffl, Chairman
Nicholas Willing, Commissioner
Michael Mathisen, Commissioner
Betsy Moran, Commissioner
Tom Rowbotham, Commissioner

Staff Present:
Wendy Neu, Operations Manager
Brittany Moorhouse, Recorder

3. AGENDA

A. There was a motion by Tom Rowbotham with a second by Mike Mathisen to approve the agenda.

Motion Carried

4. Minutes

A. Approve the minutes of the Regular Meeting on July 9th, 2021.

There was a motion by Nicholas Willing with a second by Tom Rowbotham approve minutes.

Motion Carried

5. POWER COST ADJUSTMENT (No motion or approval necessary or required.)

A. Review the Power Cost Adjustment for July 2021 billing of zero.

6. FINANCIALS

Wendy Neu presented financials and asked the commission if they would like anything changed on any handouts they received.

7. Staff Update

A. CIP (Conservation Improvement Update)

Wendy Neu presented the update and advised the commission to start thinking about adding smart thermostats to the rebate program.

B. Staff Update

Wendy Neu asked the commission to look at the utilities core values and advise if any updates should be made.

The Commission would like Paul Twite to come up with a five-year water plan to prepare for the growth of the town.

8. Commissioners Report

A. City Council Improvement Updates

The city approved the final plat of Greywood development. This development will be done in three phases.

9. Unfinished Business

10. New Business

A. Motion to approve the removal of Chris Hart and Jim Griebel from the bank account at CorTrust. There was a motion by Betsy Moran with a second by Tom Rowbotham approve the removal of Chris Hart and Jim Griebel from the bank accounts.

Motion Carried

B. Motion to approve adding Wendy Neu to the bank accounts at CorTrust. There was a motion by Tom Rowbotham with a second by Betsy Moran to approve adding Wendy Ney to the bank accounts at CorTrust.

Motion Carried

11. Claims

A. There was a motion by Nick Willing with a second by Tom Rowbotham to approve claims for the month of July 2021 in the amount of \$977,042.66

Motion Carried

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 7:51pm.

Adam Steffl, Chairman

Nick Willing, Secretary