

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
September 16th, 2024, at 7PM**

1. Call to Order

The meeting was called to order by the Chairman, Mike Mathisen.

2. Roll Call

Roll call was taken, and a quorum established.

Members Present:

Nicholas Willing, Commissioner
Larry Bartels, Commissioner
John Beussman, Commissioner
Mike Mathisen, Chairman

Also Present:

Wendy Neu, General Manager
Taylor Porter, Recorder
Isaac Spaeth, Lineman
Erik Sandler, Lineman

3. Agenda

There was a motion by John Beussman with a second by Larry Bartels to approve the agenda.

Motion Carried

4. Financials

Review the Financials for August 2024 as presented by Wendy Neu and Nicholas Willing.

5. MINUTES

A. There was a motion by Larry Bartels with a second by Mike Mathisen to approve the minutes of the regular meeting on August 19th, 2024.

Motion Carried

6. Power Cost Adjustment

A. Review the Power Cost Adjustment for August 2024 billing of .000.

7. GM Report

A. Conservation Improvement Update

- Good month, usually experience an increase during the fall months
- No notification back from State for acceptance of our CIP Annual Report

B. General Manager Update

There was a motion by Larry Bartels with a second by Nicholas Willing to approve prorating of base fees for customers moving in or out.

Motion Carried

- Discussion on who is responsible for apartment reconnections, need finalization before the new year.
- Wendy talked about getting Delano added to the emergency response team with MNWARN, we will get more information on this and discuss it down the road.
- Future discussion on bonding in 2025 will need a letter of intent at the next meeting if we plan to move forward.
- Discussion of second base station for transmission of AMI readings, placement could be water plant.
- With the integration of MDM, customers will be able to dig more into their daily readings and usage.
- Mosaic integration is also taking place, which will assist in financial reporting with CLA. With this, CLA is recommended to present financials just once a quarter.

8. Commissioners Report

A. City Council Liaison Update

9. Unfinished Business

A. Motion to Approve AMI Opt Out Charge

There was a motion by Larry Bartels with a second by John Beussman to approve the AMI Opt Out Charge to go in effect January 1, 2025, at a rate of \$13.50 per month.

Motion Carried

10. New Business

DMU crew has been working on a lot of trimming, meter changeouts, and boring on Highway 12.

11. Claims

A. Motion to Approve Claims in the amount of \$1,725,953.55

There was a motion by Larry Bartels with a second by Nick Willing to approve the claims in the amount of \$1,725,953.55.

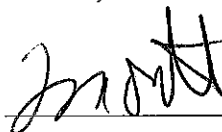
Motion Carried

11. Adjournment

There being no further business before the Commission, the meeting was adjourned at 8:03 pm.



Mike Mathisen, Chairman



Larry Bartels, Secretary