

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
February 20th, 2025, at 7PM**

1. Call to Order

The meeting was called to order by the Chairman, Mike Mathisen.

2. Roll Call

Roll call was taken, and a quorum established.

Members' Present:

Mike Mathisen, Chairman
Larry Bartels, Commissioner
Chris Link, Commissioner
John Beussman, Commissioner
Nicholas Willing, Commissioner

Also Present:

Paul Twite, General Manager
Shawn Louwagie, City Engineer
Wendy Neu, Recorder

3. Agenda

There was a motion by Larry Bartels with a second by Chris Link to approve the agenda.

Motion Carried

4. Minutes

There was a motion by Chris Link with a second by Nicholas Willing to approve the minutes of the January 23rd meeting.

Motion Carried

5. Power Cost Adjustment

A. Review of January 2025 PCA, billed at .000, presented by Paul Twite.

6. Financials

Wendy Neu presented the January 2025 Financial Update

7. GM Report

A. Conservation Improvement Update

Wendy Neu provided discussion on the new 2025 goals and calculation of them.

The state has accepted our 2023 reporting year, and DMU has met all requirements of the Conservation Improvement Program.

B. General Manager Update

- Paul discussed that because of the very cold weather we have been experiencing, our crew has been working indoors, mainly on Generator 9.
- Several crew members along with Paul traveled to Texas to view a mockup of Generator 9 with HPI Energy. They would like to try and start the unit in a testing phase sometime in April/May.
- DMU employees will be moving to the north side of the building so Ridgewater College can begin utilizing their space.
- Performance reviews will be completed in March

8. Commissioner Report

A. City Council Liaison Update

Update provided Todd Belz

- Approval of the development agreement for River Water's 2nd edition, and Legacy Woods 3rd edition
- Special Event license approved for the 5k Run with St. Maximillian on May 18th
- Liquor license approved for Umiya Sushi
- Blacktop paving for 90th St approved

9. Unfinished Business

A. Discuss Disconnection Notices/Cold Weather Rule

Wendy Neu and Paul Twite discussed the process of disconnection. Mike Mathisen suggested reevaluating the verbiage on the disconnection notices; DMU will look into this.

B. Resolution to Approve the 4M Investment Appointments

There was a motion by John Beussman with a second by Nicholas Willing to approve the appointment of Mike Mathisen, Brian Bloch, and Wendy Neu to act on behalf of the Utility to complete investments with 4M investment.

Motion Carried

10. New Business

A. Filing of MN SS. 216B.1691 Docket 24-12 (No Motion Required)

B. Approve HPI Energy Invoice

There was a motion by Nicholas Willing with a second by Chris Link to approve the progress billing by HPI Energy in the amount of \$537,813.00.

Motion Carried

C. Approve Downtown Substation SCADA Proposal

There was a motion by Nicholas Willing with a second by John Beussman to approve the SCADA proposal for the Downtown Substation in the amount of \$253,106.00.

Motion Carried

D. Approve McKinley Substation Switchgear Proposal

There was a motion by Nicholas Willing with a second by John Beussman to approve the switchgear proposal for the McKinley Substation in the amount of \$532,000.00.

Motion Carried

11. Claims

There was a motion by Nicholas Willing with a second by Chris Link to approve the claims in the amount of \$1,033,240.91.

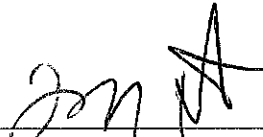
Motion Carried

12. Adjournment

There being no further business before the Commission, the meeting was adjourned at 8:05pm.



Mike Mathisen, Chairman



Larry Bartels, Secretary