

MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
Monday, April 17th, 2023

1. CALL TO ORDER

The meeting was called to order by Mike Mathisen, Commission Chair

2. ROLL CALL

Roll call was taken, and a quorum established.

Members Present: Mike Mathisen, Chair
Larry Bartels, Commissioner
Betsy Moran, Commissioner
Nick Willing, Vice-Chair
Chris Link, Commissioner
Staff Present: Paul Twite, General Manager
Wendy Neu, Recorder
Michelle Hoffman, CLA

3. AGENDA

A. There was a motion by Betsy Moran with a second by Chris Link to approve the agenda.

Motion Carried

4. FINANCIALS

A. Michelle Hoffman of CLA presented the financials for the month of March 2023.

B. CLA Engagement Letter

There was a motion by Larry Bartels with a second by Nick Willing to approve the CLA Engagement Letter.

Motion Carried

5. Minutes

A. There was a motion by Betsy Moran with a second by Larry Bartels to approve the minutes of the Regular Meeting on March 20th, 2023

Motion Carried

B. A. There was a motion by Larry Bartels with a second by Chris Link to approve the minutes of the Joint Meeting on March 28th, 2023

Motion Carried

6. POWER COST ADJUSTMENT (No motion or approval necessary or required.)

A. Review the Power Cost Adjustment for March 2023, billing of .000.

7. Staff Update

A. CIP (Conservation Improvement Update)

- Wendy Neu provided an update. We are waiting for the state to provide the amount of kWh that we are allowed to carry over.

B. General Manager Update

- Flood wall assistance planned for April 18th.

- Generator 9- discussed the filter availability and the status of the Fire Suppression
- RFP Status Update – A Workshop will be scheduled to review the RFP's
- West Metro Industrial Park loop. Currently working to fill material needs for the project. M&P will be completing the boring for the line along highway 12.

8. Commissioners Report

- Discussed street improvements for 2023. This will entail minor work for the Utility. The city will be installing a lift station on 90th that DMU will be involved with.

9. Unfinished Business

Paul Twite discussed the purpose and duties of the HR Committee.

There was a motion by Mike Mathisen with a second by Betsy Moran to Approve Chris Link and Larry Bartels as the Commission representatives for the DMU HR Committee.

Motion Carried

10. New Business

A. There was a motion by Betsy Moran with a second by Nick Willing to begin the process of hiring two summer positions.

Motion Carried

B. There was a motion by Larry Bartels with a second by Chris Link to approve the Consumer Confidence Report.

Motion Carried

C. Discuss policy on Required System Upgrade on Solar Account Connections

The Commission has provided approval to cover the system upgrade cost on the existing application as a case study. They will work to set policy for future applications.

D. There was a motion by Betsy Moran with a second by Mike Mathisen to approve the purchase of a mini excavator from Wilton, Iowa in the amount of \$7,500.00.

Motion Carried

11. Claims

A. There was a motion by Larry Bartels with a second by Nick Willing to approve claims for the month of March 2023 in the amount of \$817,691.91.

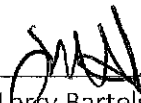
Motion Carried

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:27pm.



Mike Mathisen, Chair



Larry Bartels, Secretary