

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION**

Monday, Nov 21st, 2022

1. CALL TO ORDER

The meeting was called to order by Larry Bartels, Commissioner

2. ROLL CALL

Roll call was taken, and a quorum established

Members Present:	Larry Bartels, Commissioner Betsy Moran, Commissioner Tom Rowbotham, Commissioner
Members Absent:	Nick Willing, Vice-Chair Mike Mathisen, Chairmen
Staff Present:	Paul Twite, General Manager Wendy Neu, Recorder Michelle Hoffman, CLA

3. AGENDA

A. There was a motion by Betsy Moran with a second by Tom Rowbotham to approve the agenda.

Motion Carried

4. FINANCIALS

A. Michelle Hoffman discussed the financials for the month of October 2022.

5. Minutes

A. Approve the minutes of the Regular Meeting October 17th, 2022.

There was a motion Betsy Moran with a second by Larry Bartels to approve the minutes of the regular meeting on Oct 17th, 2022.

Motion Carried

6. POWER COST ADJUSTMENT (No motion or approval necessary or required.)

A. Review the Power Cost Adjustment for Oct 2022, billing of .00546.

7. Staff Update

A. CIP (Conservation Improvement Update)

- Wendy Neu discussed status of the year to date spend. We are waiting on Laura Silver from the state to confirm carryover from 2021.

B. General Manager Report

- Paul Twite discussed the status of the new Transformer in the substation. Unit will be energized after Thanksgiving.
- The city has asked for our help plowing snow.

There was a Motion by Betsy Moran with a second by Tom Rowbotham to Approve the Snow Plowing.
Motion Carried

8. Commissioners Report

- There continues to be interest in the Business Park sites
- The City Council discussed the location of the new Joint Facility. Public input was heard.

9. Unfinished Business

10. New Business

- A. Late fee discussion- Table for full Commission
- B. Motion to Approve Gen 9 Starter- Table for full Commission
- C. Request for Action trenchers Plus Ringomatic Jetvac

There was a motion by Tom Rowbotham with a second by Betsy Moran to purchase the Ringomatic.

Motion Carried

- D. Discussion on Project Limit Approval Process-Table for full Commission

11. Claims

A. There was a motion by Tom Rowbotham with a second by Betsy Moran to approve claims for the month of October 2022 in the amount of \$1,253,970.36

Motion Carried

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 7:55 pm.



Larry Bartels, Commissioner



Betsy Moran, Commissioner