

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION  
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA  
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION  
Monday Oct 3rd, 2022 at 6:00PM**

**1. CALL TO ORDER**

The meeting was called to order by Mike Mathisen, Vice Chairman

**2. ROLL CALL**

Roll call was taken, and a quorum established

Members Present: Mike Mathisen, Vice-Chairman  
Betsy Moran, Commissioner  
Larry Bartels, Commissioner  
Nick Willing, Commissioner

Also Present: Paul Twite, General Manager  
Wendy Neu, Recorder

**3. CMPAS Review**

- Paul Twite provided a recap of the Sept 19<sup>th</sup> meeting with the staff from CMPAS.
- There was discussion on what the next steps would be in preparation for departure from the Agency.
- Presentation of the three different road maps and pricing options that DMU could take advantage of moving forward. There was also a discussion on the notification timing of energy scheduling with MISO.
- Paul has sourced pricing from other Energy Scheduling Companies.
- There was a discussion on special projects that CMPAS has available.
- The Commission discussed the Implied Equity regarding CMPAS. The equity disbursement is at the discretion of the board.

**4. Warehouse Recap**

- Paul Twite discussed the status of the Joint Facility. The Joint Facility and Public Works building take over are no longer options. DMU is now looking at an addition to the Water Treatment Facility
- Paul Twite handed out rough drawings for the expansion of the Water Treatment Facility.

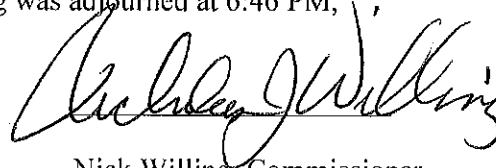
**5. General Utility Business**

- The office staff will be moving forward with cleanup of assets. Expected to be completed by Q4.
- There was a discussion on the quote for a new starter along with the insured value of the lost starter.

6. There being no more discussion the meeting was adjourned at 6:46 PM,



Mike Mathisen, Vice Chair



Nick Willing, Commissioner

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Monday Oct 10th, 2022 at 6:00PM**

1. CALL TO ORDER

The meeting was called to order by Mike Mathisen

2. ROLL CALL

Roll call was taken and a quorum established

Members Present: Mike Mathisen, Vice-Chairman  
Betsy Moran, Commissioner  
Larry Bartels, Commissioner  
Nick Willing, Commissioner  
Tom Rowbotham, Commissioner

Also Present: Phil Kern, City Administrator  
Shawn Louwagie, City Engineer  
Paul Twite, General Manager  
Wendy Neu, Recorder

3. JOINT FACILITY DISCUSSION

Mike Mathisen introduced discussion on the joint facility. Mike met with the DMU crew on Oct 7<sup>th</sup> to discuss the venture of a joint facility vs moving to the water plant. The crew voiced overall approval of moving to a joint facility. One crew member felt that the move to the water plant may be more optimal for operations. There was a discussion on the timeline and ability to get building product in 9mo whether it be tip up or steel. Phil Kern stated that there is plenty of land for future expansion at the location of the joint facility. The building is planned to support the growth for 20-30 years. Phil is recommending 20-year term lease. The building is roughly 52,000 square feet and is located on a 16-acre parcel. DMU would occupy roughly 11,200 square feet, roughly \$4 million/\$20,000per mo. The city crew will be building a salt shed. DMU would look at a similar building for outdoor storage. Phil presented that there may be option for some storage at the Wastewater Treatment Facility as well.

There was a discussion on the cost of the current warehouse and current lease of that property. Per the current warehouse lease DMU was to add water, sewer and install new garage doors. The garage doors are yet to be installed.

With the crew moving to the joint facility the office staff would move to the water plant and maintain offices there moving forward.

There was a motion by Tom Rowbotham with a second by Larry Bartels to move forward with the City in a Joint Facility subject to the final terms of lease with the City.

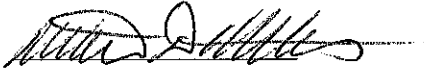
Motion Approved

Motion approved with Nick Willing Abstaining from vote.

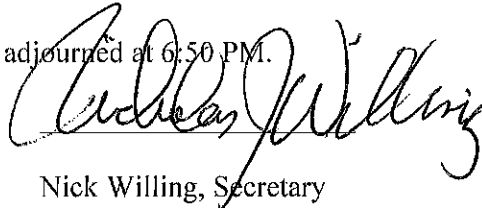
Mike Mathisen led a discussion on where we need to go with CMPAS.

Paul discussed other options for Market Participant activity. All documents that we have received from CMPAS currently state that we are members until May 8, 2024. Paul has had a recent discussion with Kaela Brennen. She would like to meet with the full council to discuss the status of the offered agreements. The CEO of CMPAS would like to meet with Phil Kern. The bylaws state that there is an Equity Share as determined by the board. Phil recommends that we let Kaela work through the exit from CMPAS while we figure out what our options are.

There being no more discussion the meeting was adjourned at 6:50 PM.



Mike Mathisen, Vice Chair



Nick Willing, Secretary