

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
October 23rd, 2023, at 7PM**

1. CALL TO ORDER

The meeting was called to order by Chairman Mike Mathisen.

2. ROLL CALL

Roll call was taken, and a quorum established.

Members Present: Mike Mathisen, Chairman
Nicholas Willing, Commissioner
Larry Bartels, Commissioner
Chris Link, Commissioner

Also Present:

Paul Twite, General Manager
Wendy Neu, Operations Manager
Michelle Hoffman, CLA
Taylor Porter, Recorder

3. Agenda

A. There was a motion by Larry Bartels with a second by Chris Link to approve the agenda.

Motion Carried

4. Financials

- A. Michelle Hoffman of CLA Presented Financials for September 2023.
- B. Continued conversation regarding Letter of Intent to Bond.

5. MINUTES

A. There was a motion by Chris Link with a second by Larry Bartels to approve the minutes of the regular meeting on September 18th, 2023.

Motion Carried

6. Power Cost Adjustment

A. Review the Power Cost Adjustment for September 2023 billing of .000.

7. GM Report

A. Conservation Improvement Update

Wendy advised that the State will be putting on a presentation for the Winterization Event held on December 14th at the City Hall.

A Capitalization Policy is being worked on with help from Michelle Hoffman and Lance Lauinger of CLA.

B. General Manager Update

A joint meeting will be held on December 12th to discuss electric recovery fees, water restrictions, service territory strategy, and a water study with Stantec.

Greywood – streetlights are almost complete for phase 3.

Legacy Woods – all utilities are now available and awaiting individual homes to be ready for hook-up.

Xcel Energy has been working downtown to upsize gas mains due to growth.

Gen 9 fuel filters finished up this week, waiting on valve from fire suppression system.

8. Commissioners Report

A. City Council Liaison Update

Mike Mathisen discussed Capstone Development and the potential opportunity for this to bring affordable starter homes to the community.

9. Unfinished Business

10. New Business

A. Motion to Approve Renewal of Two-Year Contract with PEIP

There was a motion by Larry Bartels with a second by Nick Willing to Approve Renewal of Two-Year Contract with PEIP.

Motion Carried

11. Claims

A. Motion to Approve Claims in the amount of \$939,941.35.

There was a motion by Larry Bartels with a second by Nick Willing to approve the claims in the amount of \$939,941.35.

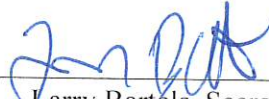
Motion Carried

13. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 7:58 pm.



Mike Mathisen, Chairman



Larry Bartels, Secretary