

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
March 21st 2022**

1. CALL TO ORDER

The meeting was called to order by Chairman Adam Steffl.

2. ROLL CALL

Roll call was taken and a quorum established

Members Present: Adam Steffl, Chairman
Mike Mathison, Commissioner
Nick Willing, Commissioner
Tom Rowbotham, Commissioner
Betsy Moran, Commissioner

Also Present: Paul Twite, General Manager
Michelle Hoffman, CLA
Lance Lauinger, CLA
Shawn Louwagie, City of Delano
Brian Bloch, City of Delano
Wendy Neu, Recorder

3. AGENDA

A. There was a motion by Tom Rowbotham with a second by Mike Mathieson to approve the Agenda with the addition of 7C, Joint Facility Update and Table 9A and 10A.

Motion Carried

4. FINANCIALS

A. Michelle Hoffman presented financials of February 2022
Michelle reviewed Revenue, Expenses, Decrease in cash flow, and Net Position for the Electric and Water divisions.

B. Operational and Capital Budgets for Electric and Water

There was a motion by Nick Willing with a second by Betsy Moran to approve the operating 2022 budget.

Adam Steffl, Chairman Aye
Mike Matheson, Commissioner Aye
Nick Willing, Commissioner Aye
Tom Rowbotham, Commissioner Aye
Betsy Moran, Commissioner Aye

Motion Carried

5. MINUTES

A. There was a motion by Tom Rowbotham with a second by Betsy Moran to approve the minutes of the regular meeting on Feb 24th, 2022.

Motion Carried

6. POWER COST ADJUSTMENT

A. Review the Power Cost Adjustment for February billing of .000.
Paul Twite presented the PCA and discussed the Cost of Power.

7. STAFF UPDATE

A. Conservation Improvement Update
Presented by Wendy Neu

B. Staff Update- Paul Twite, presented update.
Shields up notice from FBI-There was a discussion on the security of our sites and data
CMPAS-meeting recap

C. Joint Facility Update-Focus Group-designs estimates came in at 18-20 million. Budget was set originally at 10m. There will continue to be meetings to bring design estimate closer to Budget.

8. COMMISSION UPDATE

A. City Council Liaison Update
Nothing new to report

9. UNFINISHED BUSINESS-none to report

10. NEW BUSINESS

A. Review Co Gen Rate: Tabled.
B. Discussion/Motion to Approve the Repayment of CMPAS refund issued in Jan.22

There was a motion by Mike Matheson with a second by Betsy Moran for the repayment to CMPAS to be completed with option 3. This would be a net against 2022-member due refund.

Motion Carried

C. Wellhead protection Plan. Low vulnerability required a 60-day public opinion period. Will be reviewed in June 2022.

11. CLAIMS

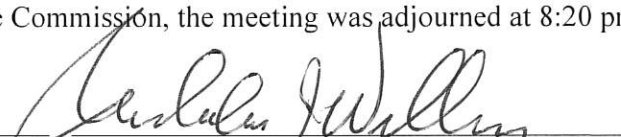
There was a motion by Betsy Moran with a second by Adam Steffl to approve February claims in the amount of \$822,790.28 except for check 23063 for CLA.

Motion Carried

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:20 pm.


Adam Steffl, Chairman


Nick Willing, Secretary