

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION  
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA  
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION  
August 21, 2023, at 7PM**

1. CALL TO ORDER

The meeting was called to order by Chairman Mike Mathisen.

2. ROLL CALL

Roll call was taken and a quorum established.

Members Present:     Mike Mathisen, Chairman  
                              Nicholas Willing, Commissioner  
                              Larry Bartels, Commissioner  
                              Chris Link, Commissioner

Also Present:           Paul Twite, General Manager  
                              Lance Lauinger, CLA  
                              Brittany DeGroot, Recorder

3. Agenda

A. There was a motion by Chris Link with a second by Larry Bartels to approve the agenda.

Motion Carried

4. Financials

A. Lance Lauinger of CLA Presented Financials for July 2023

B. Update on Bond -Lace Lauinger advised that CLA is working on the total amount of the bond. It is expected to come in between \$6-\$8 million.

5. MINUTES

A. There was a motion by Larry Bartels with a second by Chris Link to approve the minutes of the regular meeting on July 17<sup>th</sup>, 2023.

Motion Carried

B. There was a motion by Nick Willing with a second by Chris Link to approve the minutes of the Special meeting on August 14<sup>th</sup>, 2023.

Motion Carried

6. Power Cost Adjustment

A. Review the Power Cost Adjustment for July 2023 billing of 0.00631.

7. GM Report

A. Conservation Improvement Update

Brittany DeGroot discussed the slower month for rebates with only two submitted.

B. Staff Update- Paul Twite, presented update.

DMU has received notice of engine run possibility given the extreme heat this week.

The new warehouse has been painted.

The fuel filter has arrived for Gen 9.

8. Commissioners Report

A. City Council Liaison Update

Mike Mathisen advised that the Xcel connection to the substation will have a tall wooden fence.  
The Capstone development has been moved to 2024.  
The City of Delano is working on a contract renewal with the Wright County Sheriff's Department.

9. Unfinished Business

10. New Business

A Motion to approve MMUA Delegate Appointment

There was a motion by Larry Bartels with a second by Chris Link to approve Paul Twite, Wendy Neu, and Nick Willing as the MMUA Delegates.

Motion Carried

B. Discussion on Consent Items Process

The commission would like the Lawyers of DMU and the City to come up with a policy and present the document to the commission for approval.

C. Discussion on Pay Increase for Commission

The commission would like DMU staff to do a true-up for the commissioner pay back to the first of the year and be paid quarterly going forward. The pay will match what was written in the city ordinance.

11. Claims

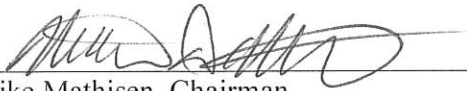
A. Motion to Approve Claims in the amount of \$1,239,540.29.

There was a motion by Larry Bartels with a second by Nick Willing to approve the claims in the amount of \$1,239,540.29.

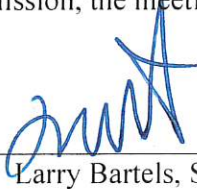
Motion Carried

13. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:28 pm.



Mike Mathisen, Chairman



Larry Bartels, Secretary