

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
JOINT MEETING**

Tuesday April 23rd, 5:00PM

1. CALL TO ORDER

Mayer Holly Schrupp called the joint meeting to order for City Council
Commission Chair Mike Mathisen called the meeting to order for DMU

2. ROLL CALL

Commission Members Present – Chairman Mike Mathisen, Commissioners Nick Willing, Larry Bartels, Chris Link, John Beussman
Also Present, General Manager Paul Twite; Recorder Wendy Neu; Isaac Spaeth, Line Worker

Council Members Present - Councilmembers Mike Mathisen, Jeremiah Hawkins Also Present, Phil Kern, City Administrator; Shawn Louwagie, City Engineer; Bryce Borland, Deputy Clerk; Jennifer Willmes, City Finance
Council Member, Jason Franzen arrived partially through the meeting.

A. General Updates

Paul Twite provided update for Delano Municipal Utility:

- New Sub Station location is fluid-still in site review
 - Discussion on space required- will be modeled in CAD, three sites are currently being reviewed and discussed with the line provider
- Stantec Water Study
 - Water tower 2 note is based on potential growth pattern of the City
 - Study provided a look into the pressure areas of the water infrastructure
- Water Plant, new filter media, additional two tanks brought on-line
- Rate study provided to Baker Tilly for Bond

Phil Kern provided update for the city:

- Water Main Plan/Comp Plan completed and adopted in March,
 - Reviewed mapping of City growth plan for residential and commercial
- Work force housing discussion and addition of in the community
- Cemstone relocation, 2.5 year construction transition
- Greywood 4, final phase has started
- Discussed upcoming new business growth opportunities
- Delano is in discussion with the County in regard to County 16, County 30 and Hwy 12 modifications

B. DMU Bonding

- The Water Light and Power Commission voted to approve bonding at their last meeting
- A recap of the project breakdown to be covered by the bond was presented
- There was a discussion on prepayment and lead times of the large items for the new substation
- Status of Generator 9 was discussed. What the needs would be to bring this generator on line or the option of bringing in new capacity

C. Discuss Watering Restrictions

The watering restriction resolution was presented by Paul Twite. He discussed the odd/even house number rules and watering outside the hours of 7am – 7pm. This resolution does define the ability to levy fines. There was discussion on whether the City or DMU would levy the fine.

There was a motion by Chris Link with a second by Larry Bartels to approve the resolution to approve the Watering Restriction Resolution with a grace period this first year and review and/or approval/update by legal review.

Motion Carried

D. Discuss Infrastructure Fees and Trunk Fee Credits

Phil Kern presented a clarification of infrastructure fees as related to; Availability charges (WAC/SAC) fees on new developments and the credits applied to these fees. It is agreed that the new development should be paying 100% of the cost to supply capacity. Trunk charges: they are related to the distribution system. Developers are required to pay 100% of the cost to support the new neighborhood, along with the trunk charges. It may be cost effective for the City to up-size or change the depth for future growth. The discount would be calculated from these cost savings.



Mike Mathisen, Chairman



Larry Bartels, Secretary