

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
September 18th, 2023, at 7PM**

1. CALL TO ORDER

The meeting was called to order by Chairman Mike Mathisen.

2. ROLL CALL

Roll call was taken, and a quorum established.

Members Present: Mike Mathisen, Chairman
 Nicholas Willing, Commissioner
 Larry Bartels, Commissioner
 Chris Link, Commissioner

Also Present: Wendy Neu, Operations Manager
 Michelle Hoffman, CLA
 Taylor Porter, Recorder

3. Agenda

A. There was a motion by Chris Link with a second by Larry Bartels to approve the agenda with the addition of 10B under New Business.

Motion Carried

4. Financials

A. Michelle Hoffman of CLA Presented Financials for August 2023

B. Discuss Letter of Intent to Bond – Michelle Hoffman advised rough estimate to be \$8 million

5. MINUTES

A. There was a motion by Chris Link with a second by Larry Bartels to approve the minutes of the regular meeting on August 21st, 2023.

Motion Carried

6. Power Cost Adjustment

A. Review the Power Cost Adjustment for August 2023 billing of .00832.

7. GM Report

A. Conservation Improvement Update

Wendy Neu discussed the uptick in rebates, coming in at 15 for the month of August

School Solar – High School is getting close to completion

McKinley Loop – MP and Adam Noreen of Stantec is working on locating path under highway 12

AMI – 50% deployed

Cold weather rule goes into effect October 15th

8. Commissioners Report

A. City Council Liaison Update

Mike Mathisen advised that a bypass is being discussed with Franklin Township
The Capstone development has reduced the number of units, there is still a lot of public input

9. Unfinished Business

A. Discuss Policy of Approval on Budget Items

There was a motion by Nick Willing with a second by Chris Link to approve the General Manager to make capital purchases not exceeding the previously approved capital budget amount.

There was a motion amendment by Larry Bartels with a second by Chris Link to approve the General Manager to make capital purchases not exceeding the previously approved capital budget amount. The purchase must not exceed the MN State Statutes purchasing law.

Motion Carried

10. New Business

A Motion to approve Salvation Army Heat Share Agreement

There was a motion by Larry Bartels with a second by Nick Willing to approve the Salvation Army Heat Share Agreement.

Motion Carried

B. Motion to approve MMUA Safety Program

There was a motion by Larry Bartels with a second by Chris Link to approve the MMUA Safety Program.

Motion Carried

11. Claims

A. Motion to Approve Claims in the amount of \$1,285,086.26.

There was a motion by Chris Link with a second by Larry Bartels to approve the claims in the amount of \$1,285,086.26.

Motion Carried

13. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:14 pm.



Mike Mathisen, Chairman



Larry Bartels, Secretary