

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
October 21st, 2024, at 7PM**

1. Call to Order

The meeting was called to order by the Chairman, Mike Mathisen.

2. Roll Call

Roll call was taken, and a quorum established.

Members Present:

Nicholas Willing, Commissioner
Larry Bartels, Commissioner
Chris Link, Commissioner, Zoom
John Beussman, Commissioner
Mike Mathisen, Chairman

Also Present:

Paul Twite, General Manager
Wendy Neu, Recorder

3. Agenda

4. Financials

A. Review of September 2024 Financials presented by Wendy Neu.

5. MINUTES

A. There was a motion by Nick Willing with a second by John Beussman to approve the minutes of the regular meeting on Sept 16th, 2024.

Larry Bartels, Aye
Mike Mathisen, Aye
John Beussman, Aye
Nick Willing, Aye
Chris Link, Aye

Motion Carried

B. There was a motion by Nick Willing with a second John Beussman to approve the minutes of the Special Meeting of Sept 10th, 2024.

Larry Bartels, Aye

Mike Mathisen, Aye

John Beussman, Aye

Nick Willing, Aye

Chris Link, Aye

Motion Carried

6. Power Cost Adjustment

A. Review the Power Cost Adjustment for Sept 2024 billing of .000, Presented by Paul Twite.

7. GM Report

A. Conservation Improvement Update

- Goal is calculated based on 1.5% of the prior three-year average
- We will be using our carryover this year
- C&I customer rebate will be added in Dec 2024 or Jan 2025
- Residential rebates available for Energy Star appliances/LED Lighting

B. General Manager Update

- Construction activity in Greywood 4
- River Waters is ready to connect temp service for electric. Innerduct will be placed for joint trenching.
- Legacy Woods - we will be starting the water installation, sewer lines are in
- Generator 9 – IEP is putting together shop drawings, ordering equipment, and will complete fabrication and testing of control cabinets in Texas.
- Budget workshop should be scheduled in the next couple of weeks
- Will add equipment expenses for mini loader used for snow plowing, along with a bore machine.

8. Commissioner Report

- River Waters - approved second addition/final plat
- Reed beds at the sewer plant will be evacuated by a contractor (VEIT). The small digester will be left on site. Discussions have been had about possibly moving the compost to the current reed site.
- Press has been installed for sewer plant

9. Unfinished Business

A. Motion to Approve Employee Handbook

There was a motion by Larry Bartels with a second by John Beussman to approve the employee handbook.

Larry Bartels, Aye

Mike Mathisen, Aye
John Beussman, Aye
Nick Willing, Aye
Chris Link, Aye

Motion Carried

10. New Business

A. Motion to Approve Letter of Intent to Bond

There was a motion by Larry Bartels with a second by John Beussman to improve the letter of intent to bond.

Larry Bartels, Aye
Mike Mathisen, Aye
John Beussman, Aye
Nick Willing, Aye
Chris Link, Aye

Motion Carried

B. Motion to Approve the Salvation Army Agreement

There was a motion by Mike Mathisen with a second by John Beussman to approve the Salvation Army Agreement.

Larry Bartels, Aye
Mike Mathisen, Aye
John Beussman, Aye
Nick Willing, Aye
Chris Link, Aye

Motion Carried

C. Request for Action to Approve Billing the PCA in Arrears.

There was a motion by Nick Willing with a second by Mike Mathison to approve the Request for Action to bill the PCA one month in arrears.

Larry Bartels, Aye
Mike Mathisen, Aye
John Beussman, Aye
Nick Willing, Aye
Chris Link, Aye

Motion Carried

11. Claims

There was a motion by Larry Bartels with a second by Nick Willing to approve the claims in the amount of \$1,454,357.34.

Larry Bartels, Aye

Mike Mathisen, Aye

John Beussman, Aye

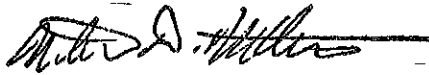
Nick Willing, Aye

Chris Link, Aye

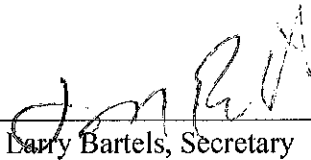
Motion Carried

12. Adjournment

There being no further business before the Commission, the meeting was adjourned at 7:56 pm.



Mike Mathisen, Chairman



Larry Bartels, Secretary