

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
November 20th, 2023, at 7PM**

1. CALL TO ORDER

The meeting was called to order by Chairman Mike Mathisen.

2. ROLL CALL

Roll call was taken, and a quorum established.

Members Present: Mike Mathisen, Chairman
Nicholas Willing, Commissioner
Larry Bartels, Commissioner
Chris Link, Commissioner

Also Present:

Paul Twite, General Manager
Michelle Hoffman, CLA
Brittany Degroot, Staff
Taylor Porter, Recorder

3. Agenda

A. There was a motion by Chris Link with a second by Nick Willing to approve the agenda.

Motion Carried

4. Financials

A. Michelle Hoffman of CLA Presented Financials for October 2023.

5. MINUTES

A. There was a motion by Larry Bartels with a second by Chris Link to approve the minutes of the regular meeting on October 23rd, 2023.

Motion Carried

6. Power Cost Adjustment

A. Review the Power Cost Adjustment for October 2023 billing of .000.

7. GM Report

A. Conservation Improvement Update

Brittany discussed a slight slowdown in rebates for the month of October, totaling 2.

B. General Manager Update

Paul mentioned that the transitional service agreements with CMPAS are about 99% complete.
2024 Budget – DGR Engineering working on substation and electrical capital plan.
Maddex Turbine Services will be coming in the last week of November to install JFS starter and test integrity.

8. Commissioners Report

Mike Mathisen briefed on the Capstone approval and park plans that would create new amenities for residents.

9. Unfinished Business

10. New Business

A. Motion to Approve 1010 Consulting Agreement

There was a motion by Nick Willing with a second by Chris Link to approve the 1010 Consulting Agreement.

Motion Carried

B. Relocation

There was a motion by Nick Willing with a second by Chris Link to approve the relocation of DMU to 940 McKinley Pkwy and to modify concept 4.

Mike Mathisen - Aye
Nick Willing – Aye
Chris Link – Aye
Larry Bartels – Nay

Motion Carried

11. Claims

A. Motion to Approve Claims in the amount of \$1,181,783.52.

There was a motion by Larry Bartels with a second by Chris Link to approve the claims in the amount of \$1,181,783.52.

Motion Carried

13. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:05 pm.


Mike Mathisen, Chairman


Larry Bartels, Secretary