

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
March 18th, 2024, at 7PM**

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mike Mathisen.

2. ROLL CALL

Roll call was taken, and a quorum established.

Members Present:

Nicholas Willing, Commissioner
Larry Bartels, Commissioner
Chris Link, Commissioner
Mike Mathisen, Chairman

Also Present:

Paul Twite, General Manager
Michelle Hoffman, CLA
Wendy Neu, Recorder

3. Agenda

A. There was a motion by Larry Bartels with a second by Chris Link to approve the agenda.

Motion Carried

4. Financials

A. Michelle Hoffman of CLA Presented Financials for February 2024. Also discussed the status of the bond. Payout of the bond is planned for June 2024. There was discussion of a short-term loan from the water to the electric fund if needed prior to bond release.

5. MINUTES

A. There was a motion by Larry Bartels with a second by Nick Willing to approve the minutes of the regular meeting on February 22nd, 2024.

Motion Carried

6. Power Cost Adjustment

A. Review the Power Cost Adjustment for February 2024 billing of .000.

7. GM Report

A. Conservation Improvement Update

B. General Manager Update

Paul Twite gave an update on:

- Mr. Twite is scheduled for jury duty from April 15-19, 2024
- A workshop is scheduled to discuss the rate study on Monday March 25th at 5:00 pm
- River Waters, service territory annexation is currently with Xcel for Mil Rate determination
- Watering restrictions

8. Commissioners Report

A. City Council Liaison Update

- Lots of activity in the Business Park
- Cemstone has an agreement in place to move their operations to the Business Park
- Housing bill MHF4009/SF3964 - if passed as is, the bill will set the state to determine the zoning of the city housing

9. Unfinished Business

A. Discuss watering restrictions - this resolution will be brought to the joint meeting on April 23rd. The city will be responsible for the enforcement of restrictions if resolution is passed.

10. New Business

A. There was a motion by Larry Bartels with a second by Chris Link to approve DGR releasing an RFP for 1 69kV Circuit Switcher and 1 12/16/20 MVA transformer with LTC and accessories.

Chris Link-Aye

Nick Willing-Aye

Mike Mathison-Aye

Larry Bartels-Aye

Motion Carried

B. There was a motion by Larry Bartels with a second by Nick Willing to approve the Distributed Generation Rate.

Motion Carried

C. There was a motion by Nick Willing with a second by Chris Link to approve the advertising for summer help with a hiring of two.

Motion Carried

11. Claims

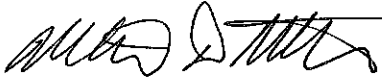
A. Motion to Approve Claims in the amount of \$1,173,803.15.

There was a motion by Larry Bartels with a second by Chris Link to approve the claims in the amount of \$1,173,803.15.

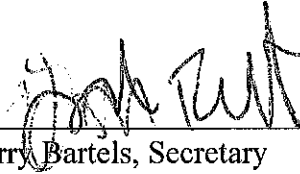
Motion Carried

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:06pm.



Mike Mathisen, Chairman



Larry Bartels, Secretary