

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
Monday Sept 20th, 2021**

1. CALL TO ORDER

The meeting was called to order by Chairman Adam Steffl.

2. ROLL CALL

Roll call was taken and a quorum established

Members Present:	Adam Steffl, Chairman Mike Matheson, Commissioner Nick Willing, Commissioner Betsy Moran, Commissioner
Member Absent:	Tom Rowbotham, Commissioner
Also Present:	Paul Twite, General Manager Wendy Neu, Recorder

3. Agenda

- A. There was a motion by Betsy Moran with a second by Mike Matheson to approve the Agenda.
Motion Carried

4. Financials

- A. Michelle Hoffman of CLA Presented Financials
Sales for Electric are up 13% over Aug 2020 and Water is up 30% over Aug of 2020. Customer AR is very similar to the last couple months. Both funds had a net position increase from July to Aug. with a cash flow increase in both electric and water funds.

5. MINUTES

- A. There was a motion by Nick Willing with a second by Betsy Moran to approve the minutes of the regular meeting of Aug 16th, 2021.
Motion Carried

6. Power Cost Adjustment

- A. Review the Power Cost Adjustment for Aug 2021 billing of 0.00.
Paul Twite presented the PCA and led a review discussion.

7. Staff Update

- A. Conservation Improvement Update
Wendy Neu reviewed the status of the 2021 CIP program
- B. Staff Update-
Paul Twite, presented updates on the below items:
Strategic Plan, Rate Study, Greywood Development Agreement, Wright Hennepin Cooperative request for Acquisition for Legacy Woods, IEM Quote for Generator 9, Barnum quote for gate repair and Travelers Ins. Breakdown Coverage, Water Surplus Sand Media

Paul Twite discussed the status of the gates at the water plant and the lack of a motor operator on the substation. This quote includes a motor operator for the substation, replacing the old motor operator at the water plant and opener for the overhead door at the plant.

There was a motion to by Mike Matheson and a second by Nick Willing to approve the quote for the 3 named items from Barnum.

Motion Approved.

8. Commissioners Report

A. City Council Liaison Update- none to report

9. Unfinished Business- none to report

10. New Business

A. There was a motion by Betsy Moran with a second by Nick Willing to approve the Salvation Army Heat Share Agreement

Motion Carried

B. There was a motion by Mike Matheson with a second by Nick Willing to approve the MMUA Safety Mgmt Program Contract

Motion Carried

C. There was a motion by Betsy Moran with a second by Mike Matheson to approve the Sand Media Purchase for Filtration of two tanks.

Motion Carried

11. CLAIMS

A. There was a motion made by Betsy Moran with a second by Nick Willing to approve claims for the month of Aug 2021 in the amount of \$842,714.51.

Motion Carried

13. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:25 pm.

Adam Steffl, Chairman

Nick Willing, Secretary