

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
July 15th, 2024, at 7PM**

1. Call to Order

The meeting was called to order by the Chairman, Mike Mathisen.

2. Roll Call

Roll call was taken, and a quorum established.

Members Present:

Nicholas Willing, Commissioner
Larry Bartels, Commissioner
Chris Link, Commissioner
John Beussman, Commissioner
Mike Mathisen, Chairman

Also Present:

Paul Twite, General Manager
Wendy Neu, Recorder
Lance Lauinger, CLA
Mackinze Grunig, Stantec
Louis Sigtermans, Stantec
Ryan Capelle, Stantec

3. Agenda

4. Presentation of Water Study by Stantec

- Last study was completed in 2006
- City has been averaging 123 new residents per year
- Projections of 60 building permits and 168 residents per year were used in the study
- Max water to reach 3.4MGD per day in 2045
- Need of a fifth well in the next couple of years, with the capacity being 1,000 gallons per min, would need test drill site and water flow test
- Discussed options for well sizing
- All four water filters can process 6m gallon per day
- Filtration demand through 2045 is met with existing filters (with one filter off-line)
- Discussed the possibility of backwash water held in a clear well instead of pushing backwards in the lines, clear well-constructed in concrete is recommended
- There is space for two more backwash ponds at existing location

- Current building is expandable for additional two more filtration if needed
- 1.5-gallon water tower in place, capacity through 2045 projection
- One tower does have a lack of redundancy, if work on the existing tower would need to be done it normally takes several months
- As of 2021, the coatings were in good shape with recommendation to recheck in 3-5 years
- Distribution Hydraulic Model - pressures looked good in the system and the water age near the tower tends to be the longest standing due to the size of the tower
- Well 5 is the most pressing item moving forward, filtration and tower capacity is good until 2045

5. Financials

A. Review of financials for June 2024 as presented by Clifton Larson Allen

6. MINUTES

A. There was a motion by John Beussman with a second by Larry Bartels to approve the minutes of the regular meeting on June 17th, 2024

Motion Carried

B. Workshop held on June 17th, 2024 (No motion required)

7. Power Cost Adjustment

A. Review the Power Cost Adjustment for June 2024 billing of .000.

8. GM Report

A. Conservation Improvement Update

- Increase in customer rebates
- Reporting to the state is to be filed by Aug 1st

B. General Manager Update

- Discussed storm outages in the metro area
- League of MN City Audit this week
- The last pricing of breakdown coverage supplied by Travelers Ins. for the plant was \$192,000 two years ago. This would cover equipment and loss of sales for time out of service. Request to update quote
- GRE requested a new substation location, dirt would be moving within a couple months of approval
- Xcel Energy is rebuilding and upgrading the substation interconnection on county road 17
- Xcel has requested us to serve 75 customers during the rebuild
- DGR is working on a site plan for the Matter substation

C. Department Head Meeting Update

- There is a lease negotiation for the location of the liquor store
- Spirit of Community Bourbon has sold out
- Splashpad is booked for all the private rental slots
- New feature at the Splashpad being installed
- City will be hiring for a new park and rec position

8. Commissioners Report

- City Employee Passing
- 4th of July Celebration had a good turnout despite the weather

10. Unfinished Business

A. Motion to approve Gen 9 Proposal from HPI Energy Services in the amount of \$1,792,255.00. There was a discussion on what will be needed outside the scope of work in the bid from HPI. Mentioned were improvements to the HVAC, update voltage, initial and continued training, and exhaust stack cover.

There was a motion by Nick Willing with a second by Mike Mathisen to approve the Generator 9 proposal from HPI Energy Services in the amount of \$1,792,255.00

Motion Carried

11. Claims

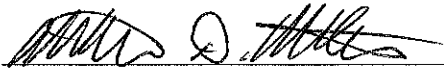
A. Motion to Approve Claims in the amount of \$1,059,801.99

There was a motion by Chris Link with a second by Larry Bartels to approve the claims in the amount of \$1,059,801.99

Motion Carried

12. Adjournment

There being no further business before the Commission, the meeting was adjourned at 9:45 pm.



Mike Mathisen, Chairman



Larry Bartels, Secretary