

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
Monday, January 24th, 2022**

1. CALL TO ORDER

The meeting was called to order by Adam Steffl, Chairman

2. ROLL CALL

Roll call was taken, and a quorum established

Members Present: Adam Steffl, Chairman
Betsy Moran, Commissioner
Tom Rowbotham, Commissioner
Nicholas Willing, Commissioner
Michael Mathisen, Commissioner
Staff Present: Paul Twite, General Manager
Wendy Neu, Staff
Brittany DeGroot, Recorder

3. Agenda

A. Motion to Approve Agenda

There was a motion by Betsy Moran with a second Tom Rowbotham to approve the agenda.

Motion Carried

4. Financials

A. Michelle Hoffman reviewed the financials for the month of December.

5. Minutes

A. Motion to approve Minutes of the Regular Commission Meeting held on December 20th, 2021.

There was a motion by Nick willing with a second by Mike Mathisen to approve the minutes.

Motion Carried

6. Power Cost Adjustment

A. Paul Twite presented the PCA for December billing of .000

7. GM Report

A. Conservation Improvement Update

Wendy Neu discussed status of CIP. Goals and spend was all met for 2021.

B. General Manager Report

Paul Twite presented the discussion on the service territory acquisition from Wright Hennepin Electric. Further discussion will happen next month about Generator 9 repair or decommission.

8. Commissioners Report

A. Betsy Moran provided the update that Prairie Ridge development will have 85 new homes built.

9. Unfinished Business

10. New Business

A. Motion to approve Oertel Architects to design the Joint Facility.

There was motion by Mike Mathisen with a second by Nick Willing to approve Oertel Architect for the Joint Facility.

Motion Carried

11. Claims

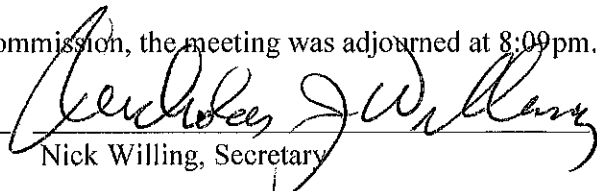
A. There was a motion by Tom Rowbotham with a second by Betsy Moran to approve claims for the month of Nov 2021 the amount of \$1,282,839.40.

Motion Carried

12. Adjournment

There being no further business before the Commission, the meeting was adjourned at 8:09 pm.


Adam Steffl, Chairman


Nick Willing, Secretary

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Roll call was taken, and a quorum established

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Betsy Moran, Commissioner
Tom Rowbotham, Commissioner
Nicholas Willing, Commissioner
Michael Mathisen, Commissioner
Staff Present: Paul Twite, General Manager
Wendy Neu, Staff
Brittany DeGroot, Recorder
Michelle Hoffman, CLA

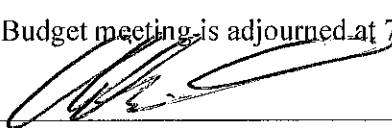
3. Budget Discussion

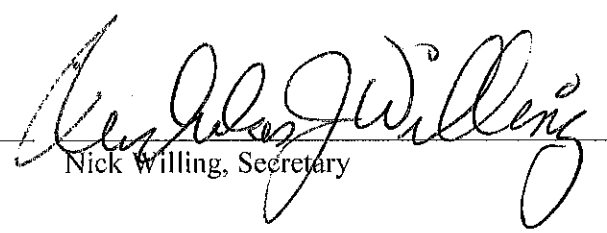
Michelle Hoffman with CLA presented both the 2022 water and electric budget. The commissioners advised what they would like to see further detail on. There was discussion on a 5 year capital plan be implemented.

4. General Discussion

A. No further Discussion was stated.

Budget meeting is adjourned at 7:11pm.


Adam Steffl, Chairman


Nick Willing, Secretary

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
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WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
Thursday Feb 3rd, 2022 at 10:00 A.M via Zoom**

1. CALL TO ORDER


The meeting was called to order by Adam Steffl

2. ROLL CALL

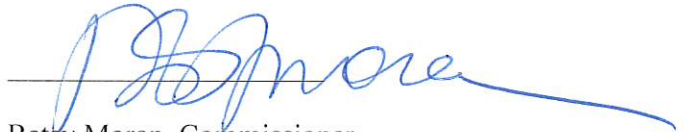
Roll call was taken, and a no quorum established meeting cancelled

Members Present: Adam Steffl, Chairman
Betsy Stolfa, Commissioner

Also Present: Kaela Brennen, McGrann Shea
Carnival Straughn & Lamb
Paul Twite, General Manager
Wendy Neu, Recorder



Adam Steffl, Chairman



Betsy Moran, Commissioner