

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION**

July 17th, 2023

1. CALL TO ORDER

The meeting was called to order by Chairman Mike Mathisen.

2. ROLL CALL

Roll call was taken and a quorum established.

Members Present: Mike Mathisen, Chairman
 Larry Bartels, Commissioner
 Chris Link, Commissioner

Also Present: Paul Twite, General Manager
 Lance Lauinger, CLA
 Wendy Neu, Recorder

3. Agenda

A. There was a motion by Larry Bartels with a second by Chris Link to approve the agenda.

Motion Carried

4. Financials

A. Lance Lauinger Presented Financials for June 2023

B. Discussion on Bond for Downtown Substation

DMU Commission discussed bonding for multiple capital improvements. Currently the Commission would like to move forward with a Revenue Bond to replenish cash on previously purchased upgrades as well as cover purchases for future capital projects that are included in the strategic plan. The amount discussed is around 4-5 million. The request has been made to come back next month with a list of items and estimates. DMU and (CLA)Clifton Larson Allen will work to refresh the Intent to Bond Letter.

5. MINUTES

A. There was a motion by Chris Link with a second by Larry Bartels to approve the minutes of the regular meeting on June 26th, 2023.

Motion Carried

6. Power Cost Adjustment

A. Review the Power Cost Adjustment for June 2023 billing of 0.00.

Paul Twite discussed the cost of wholesale power.

7. Staff Update

A. Conservation Improvement Update

Wendy Neu advised the Commission that the State has accepted the annual report. We will hear back later in the year on annual carryover.

B. Staff Update- Paul Twite, presented update.

- We have discussed purchasing a new bucket truck over the last year. One has been found in St Cloud at \$190,000. With the DMU truck being red tagged today Mr Twite would like to revisit this purchase.
- We have received the keys to the joint facility and have started moving out of the large warehouse. DMU is planning to be vacated by the end of month.

- A copy of the current strategic plan was included in your packet for review. We believe this will give direction and generate discussion on the plans for our upcoming capital projects.

8. Commissioners Report

A. City Council Liaison Update

- Closing has taken place on the joint facility. This purchase came in at ½ the price of the original budgeted amount to build a facility. It is a great facility for the partnership between the City and DMU. It is a great opportunity for the Community.
- The proposed Capstone development will include 280 homes.
- The Council will be discussing the replacement of Council Member Betsy Moran.

9. Unfinished Business

A. Resolution 7-17-23 Addendum to Reinstatement of Electric Fee's

There was a motion by Larry Bartels with a second by Chris Link to approve Resolution 7-17-23 to Amend the Electric Fee with the addition of 3 Phase electric fees.

Larry Bartels-Aye
Chris Link-Aye
Mike Mathisen-Aye

Motion Carried

B. Request for Action to Approve Service Truck Purchase

There was a motion by Chris Link with a second by Larry Bartels to approve the Request for Action to purchase a 2023 Service Truck.

Mike Mathisen- Aye
Chris Link- Aye
Larry Bartels- Aye

Motion Carried

10. New Business

A. Request for Action to Approve the Purchase of a Gridbee Tower Mixer

There was a motion by Larry Bartels with a second by Chris Link to approve the Request for Action to Purchase the Gridbee Tower Mixer.

Motion Carried

A. Request for Action to Approve the Purchase of a Fire Alarm Monitoring System

There was a motion by Chris Link with a second by Larry Bartels to approve the Request for Action to Purchase a Fire Alarm Monitoring system for the water treatment facility.

Motion Carried

11. Claims

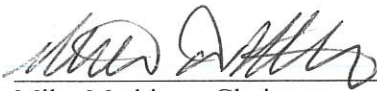
A. Motion to Approve Claims in the amount of \$1,049,162.13.

There was a motion by Larry Bartels with a second by Chris Link to approve the claims in the amount of \$1,049,162.13.

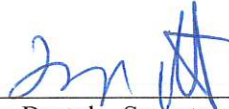
Motion Carried

13. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:03 pm.



Mike Mathisen, Chairman



Larry Bartels, Secretary