

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
Monday, Dec 19th, 2022**

1. CALL TO ORDER

The meeting was called to order by Mike Mathisen, Commission Chair

2. ROLL CALL

Roll call was taken, and a quorum established

Members Present:	Mike Mathisen, Chair Larry Bartels, Commissioner Betsy Moran, Commissioner Nick Willing, Vice-Chair
Staff Present:	Paul Twite, General Manager Wendy Neu, Recorder Lance Lauinger, CLA

3. AGENDA

A. There was a motion by Larry Bartels with a second by Betsy Moran to approve the agenda.
Motion Carried

4. FINANCIALS

A. Lance Lauinger presented the financials for the month of Nov 2022.

5. Minutes

A. There was a motion by Larry Bartels with a second by Betsy Moran to approve the minutes of the Regular Meeting on Nov 21st, 2022

Motion Carried

6. POWER COST ADJUSTMENT (No motion or approval necessary or required.)

A. Review the Power Cost Adjustment for Nov 2022, billing of .000.

7. Staff Update

A. CIP (Conservation Improvement Update)

- Wendy Neu discussed the update from the state of MN for the reporting year of 2021.

B. General Manager Report

- Discussion on the status and replacement of the bucket truck.
- Discussion on the leak in the Nitrogen tank for the new transformer in Sub A.

8. Commissioners Report

- Nothing to report currently.

9. Unfinished Business

A. There was a motion by Larry Bartels with a second by Mike Mathisen to approve the Pay Equity report.
Motion Carried

10. New Business

A. Late fee Discussion

There was a motion by Mike Mathisen with a second by Betsy Moran to approve the reinstatement of the DMU Late Fee and Disconnect Fee.

Motion Carried

B. Motion to Approve Gen 9 Starter

There was a motion by Mike Mathisen with a second by Larry Bartels to approve the starter purchase contingent on the initial spin and pre-startup testing.

Motion Carried

C. Discussion Project Limit

This will be discussed in more depth at the next meeting. The Utility along with CLA will come back with a recommended purchase limit before approval is required by Commission.

D. Motion to Approve Audit Engagement Letter

There was a motion by Betsy Moran with a second by Larry Bartels to approve the audit engagement letter with Abdo for the 2022 Audit.

Motion Carried

E. Motion to Approve the Cost-of-Living Increase

There was a motion by Mike Mathisen with a second by Betsy Moran to align the Cost-of-Living increase for DMU 2023 wages. The city increase is to be determined at the Council Meeting on December 20th

Motion Carried

11. Claims

A. There was a motion by Larry Bartels with a second by Betsy Moran to approve claims for the month of November 2022 in the amount of \$917,262.97.

Motion Carried

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:10 pm.



Mike Mathisen, Chair



Larry Bartels, Secretary