

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION  
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA  
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION  
Monday October 18th, 2021**

1. CALL TO ORDER

The meeting was called to order by Chairman Adam Steffl.

2. ROLL CALL

Roll call was taken and a quorum established

Members Present:	Adam Steffl, Chairman Mike Matheson, Commissioner Nick Willing, Commissioner Tom Rowbotham, Commissioner
Member Absent:	Betsy Moran, Commissioner
Also Present:	Paul Twite, General Manager Michelle Hoffman, CLA Wendy Neu, Recorder

3. Agenda

A. There was a motion by Tom Rowbotham with a second by Nick Willing to approve the Agenda with the addition of 10B.

Motion Carried

4. Financials

A. Michelle Hoffman of CLA to Present Financials

Sales both electric and water fund were up from LY, with Electric being up 5% and water being up 8%. Small increase in Net Position in both water and electric. With a large portion of the increase coming from Industrial.

5. MINUTES

A. There was a motion by Nick Willing with a second by Mike Matheson to approve the minutes of the regular meeting on Sept 18th, 2021.

Motion Carried

6. Power Cost Adjustment

A. Review the Power Cost Adjustment for Sept 2021 billing of 0.00. Paul Twite presented the PCA and had a discussion on the Cost of Power.

7. Staff Update

A. Conservation Improvement Update

B. Staff Update- Paul Twite, presented update.

- Budget planning to include Cost of service, Rate Study, at a workshop and how we are going to tackle the debt load of the upcoming purchases. Staff is working to meet with Brian Bloch of City Hall.
- Over 120 homes by this time next year.
- O'Riley was heated up today
- New construction company moving into the West Business Park.

8. Commissioners Report

A. City Council Liaison Update

9. Unfinished Business-none to report

10. New Business

A. There was a motion by Tom Rowbotham with a second by Adam Steffl to approve the Small Balance Write Off at 5.00

Motion Carried

B. There was a motion by Mike Matheson with a second by Tom Rowbotham to approve the Medical Benefit renewal with PEIP

Motion Carried

11. CLAIMS

A. There was a motion made by Tom Rowbotham with a second by Nick Willing to approve claims for the month of Sept 2021 in the amount of \$916,761.97.

Motion Carried

13. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:03 pm.

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Adam Steffl, Chairman

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Nick Willing, Secretary