

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
Monday, May 16th, 2011**

1. CALL TO ORDER

The meeting was called to order by Chairman Larry Bartels.

2. ROLL CALL

Roll call was taken and a quorum established

Members Present: Larry Bartels, Chairman
 Bob Hutter, Commissioner
 Randy Keranen, Commissioner
 Jonathan Ness, Commissioner
 Derek Schansberg, Commissioner

Also Present: Hal Becker, General Manager
 Chris Hart, Recorder

3. AGENDA

A. There was a motion by Jonathan Ness with a second by Randy Keranen to approve the agenda.

Motion Carried

4. MINUTES

A. There was a motion by Jonathan Ness with a second by Bob Hutter to approve the minutes of the regular meeting conducted on April 18th, 2011.

Motion Carried

5. POWER COST ADJUSTMENT

The Power Cost Adjustment includes transmission credits from January through April 2011 at \$25,000 per month which reduced our PCA for this month.

A. There was a motion made by Jonathan Ness with a second by Bob Hutter to approve the power cost adjustment for bills due May 27th, 2011 at negative .03084.

Motion Carried

6. FINANCIALS

The monthly electric revenue includes the transmission credits for January through April 2011 for \$100,000 that brings our budget over on revenue. In the water department, we are about \$9,600 behind budget. We are behind on the water year to date by approximately \$6,800. As the sewer rates increase in 2011, we will see a reduction in water use. This will have a negative impact on water revenue.

A. Motion to Approve the Financials for April 2011

There was a motion by Jonathan Ness and a second by Larry Bartels to approve financials for April 2011.

Motion Carried

7. GENERAL MANAGER REPORT

A. Conservation Improvement Program

In the residential CIP, we are currently at 16.84% of our goal. The DMU Projects are at 9.53% of our goal and Commercial & Industrial projects are at 11.87% of our year to date goal. There are projects pending for lighting retrofits and air compressors that are currently being worked on. There are two new pending projects to be added one at St. Peters School and the other at Jon Wingard building. It will be complete when the paperwork is received by Budget Lighting.

B. Discuss the two 1000KVA Transformers.

During urged testing of Engine 1 and 2, both 1000KVA transformers at the substation had damage caused by a high voltage splice failure. Further testing will have to be performed to determine the extent of the damage and what the cost of repairs will be.

8. Unfinished Business

9. New Business

A. Approve Service Deposit amounts for Rental Homes

DMU Staff recommends the rental homes in our water only accounts be raised from \$50 to \$200. The Commission asked who collects the unpaid sewer funds on these accounts. Mr. Becker replied we attempt to collect the funds and if they are not collected they are assessed on property taxes. DMU staff recommends for the rental homes in our electric service territory the deposit rates stay at \$320 and for all electric homes stay at \$450.

There was a motion by Jonathan Ness and a second by Derek Schansberg to approve the Customer Service Deposit amounts for Rental Homes amounts as recommended by DMU Staff.

Motion Carried

B. Discuss Reel Truck

The reel truck has costly maintenance issues and we have rendered the truck unusable. The reel truck is used to pull in underground wire through bore holes. Jim Griebel has been tasked to find a replacement solution so that we can continue to pull wire underground. DMU staff is looking at purchasing a used Schwans truck or similar used truck to meet our reel truck needs. This is not in our budget.

10. CLAIMS

A. There was a motion made by Derek Schansberg with a second by Jonathan Ness to approve claims for the month of April 2011 in the amount of \$948,910.37

Motion Carried

11. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 7:50 pm.

Larry Bartels, Chairman

Jonathan Ness, Secretary

