

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
Monday, September 19th, 2011**

1. CALL TO ORDER

The meeting was called to order by Chairman Larry Bartels.

2. ROLL CALL

Roll call was taken and a quorum established

Members Present:	Larry Bartels, Chairman Bob Hutter, Commissioner Jonathan Ness, Commissioner Derek Schansberg, Commissioner
Members Absent:	Randy Keranen, Commissioner
Also Present:	Hal Becker, General Manager Aimee Dreger, Recorder

3. AGENDA

A. There was a motion by Bob Hutter with a second by Jonathan Ness to approve the agenda with the addition of 10B.

Motion Carried

4. MINUTES

A. There was a motion by Jonathan Ness with a second by Derek Schansberg to approve the minutes of the regular meeting conducted on August 17th, 2011.

Motion Carried

5. POWER COST ADJUSTMENT

Our wholesale costs came in at an attractive rate similar to last month and are excellent for this season.

A. There was a motion made by Jonathan Ness with a second by Bob Hutter to approve the power cost adjustment for bills due September 27th, 2011 at negative .01102.

Motion Carried

6. FINANCIALS

Our electric fund is still ahead of budget overall and in the water department we are under budget due to lower water revenues this summer with the heavy rainfall.

A. Motion to Approve the Financials for August 2011

There was a motion by Bob Hutter and a second by Jonathan Ness to approve financials for August 2011.

Motion Carried

7. Commissioner Report

8. GENERAL MANAGER REPORT

A. Conservation Improvement Program

In the residential CIP, we are currently at 23% of our goal. The DMU Projects are at 13% of our goal and Commercial & Industrial projects are at 70% of our year to date goal. We also have projects that are in process and are close to completion. We have projects that are complete and we are waiting on the final forms to be finalized. We will be able to carry over our excess kilowatt savings into the next year.

B. Transformer Repair Update

We are working on the repairs to the transformers that were hit by lightning. All the conductors have been repaired and we are currently working on the twelve insulators. The project is coming along well and we have found no further damage to the transformers. Once the repairs are completed, we will test the internal winding to verify their integrity. The repairs should be complete within two weeks.

C. Update on Iberdrola Additional Wind Energy Purchase

The Commission approved additional wind energy at the special meeting conducted last week. The purchase is 2.6 Megawatts and will fulfill our REC's (Renewable Energy Credit) from the State of Minnesota through the year of 2025.

9. Unfinished Business

10. New Business

A. Approve Salvation Army Heat Share Agreement

The HeatShare program, which has been in existence since 1982, is a voluntary non-governmental program of the Salvation Army. They provide energy assistance when customers do not qualify for county assistance. The Delano Municipal Utility has been a participant of this program for over 16 years. Each year an new agreement needs to be authorized for DMU to participate.

There was a motion by Jonathan Ness and a second by Bob Hutter to approve the Chairman to sign the Salvation Army Heatshare Agreement.

Motion Carried

B. Approve Safety Management Program with MMUA (Minnesota Municipal Utility Association).

The Delano Municipal Utilities has been part of the MMUA Safety and Health Program since December 1996. This safety and health program has been customized in accordance with instructions provided by the MMUA and applicable state and federal regulations.

There was a motion by Jonathan Ness and a second by Derek Schansberg to approve the Safety Management Program with MMUA.

Motion Carried

11. CLAIMS

A. There was a motion made by Bob Hutter with a second by Jonathan Ness to approve claims for the month of August 2011 in the amount of \$544,172.33.

Motion Carried

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 7:25 pm.

Larry Bartels, Chairman

Jonathan Ness, Secretary