

DRAFT
MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION
Monday, August 17th, 2009

1. CALL TO ORDER

The meeting was called to order by Chairman Larry Bartels.

2. ROLL CALL

Roll call was taken and a quorum established

Members Present:	Larry Bartels, Chairman Sam Nelson, Secretary Bob Hutter, Commissioner Jonathan Ness, Commissioner Randy Keranen, Commissioner
Also Present:	Hal Becker, General Manager Aimee Dreger, Recorder

3. AGENDA

There was a motion made by Bob Hutter with a second by Randy Keranen to approve the agenda.

Motion Carried

4. MINUTES

There was a motion by Jonathan Ness with a second by Sam Nelson to approve the minutes of the regular meeting conducted on July 20th, 2009.

Motion Carried

5. POWER COST ADJUSTMENT

There was a motion made by Jonathan Ness with a second by Randy Keranen to approve the power cost adjustment for bills due August 27th, 2009 at negative .02037.

Motion Carried

6. FINANCIALS

There was a motion made by Bob Hutter with a second by Larry Bartels to approve the financials for July 2009.

Motion Carried

7. COMMISSIONERS REPORT

No Report

8. GENERAL MANAGERS REPORT

Hal Becker reported the Hwy 12 project is going well and the Utilities have been monitoring the installations of the water and electric portions of the project. New conduit has been added in 3 directions for future growth.

Sam Nelson inquired on the status of the MISO (Midwest Independent System Operator) study. Hal reported they are in the middle of the study and we have negotiated a payment plan for the next three months to pay for the study. They are applying for stimulus funds to help fund the program and the first half of the application is completed.

9. CUSTOMER REQUEST TO DISCUSS

A. LOCATION OF TRANSFORMER

B. VOLTAGE DROP

C. SOLAR PHOTO VOLTAIC CONNECTED TO THE GRID

Marilyn Running, a future customer building a home in Franklin Township, is asking for the new transformer to be installed on the north side of the driveway. Ms. Running has also asked what expenses she would be charged for installation of the electric service. The next step concerning her property would be for Marilyn to bring in her plans for Hal Becker to calculate the electrical permit and to map out the location of the new transformer.

10. UNFINISHED BUSINESS

None to Report

11. NEW BUSINESS

A. OPEN OFFICE STAFF POSITION-Mark Davis' last day is Friday August 21st, 2009. Hal discussed the new CIP Program for 2010 as being a new job duty for this position as the program has many changes and additions.

There was a motion made by Randy Keranen with a second by Jonathan Ness to approve creating a job description and starting the application process.

Motion Carried

B. DISCUSS ESTABLISHING PROGRAM FOR THE INTERCONNECTION of DISTRIBUTED GENERATION AND PARALLEL OPERATION OF CERTIFIED INVERTER BASED EQUIPMENT.

This program would establish a policy, procedure and a customer application for customer in our service territory to put in any other device to run their own electricity that would run parallel with our system. The costs incurred for the Delano Municipal Utilities to establish this program would be staff time. Delano Municipal Utilities is adapting a form from the generic form on the State of MN website.

Requirements of the customer would be to apply with the DMU for installation and to make sure their systems would not harm our system.

Currently there are small wind generators being produced that have been displayed at county and state fairs. There are also State rebate programs in place for people putting in devices for Geothermal energy.

There was a motion made by Jonathan Ness with a second by Bob Hutter to approve developing a program for the interconnection of the distributed generation and parallel operation of certified inverter based equipment.

Motion Carried

C. REVIEW FOURTH REVISION OF AGENCY AGREEMENT AND BYLAWS.

This agreement sets up our relationship with CMMPA (Central Minnesota Municipal Power Agency). Copies of the revision has been sent out to our commissioners, city council members, city administrator and the two city attorneys to submit comments, concerns and any feedback they may have by a goal date of September 4th, 2009. Comments should be submitted to Hal Becker and Mike Gavin and will then be forwarded on to CMMPA. When the feedback is analyzed and added to the agreement, a 2nd draft will be sent out for another comment period and then a final agreement will be drafted and voted on.

D. AUTHORIZE GENERAL MANAGER TO ATTEND MMUA ANNUAL CONFERENCE

There was a motion made by Sam Nelson with a second by Randy Keranen to approve attendance by Hal Becker at the MMUA (Minnesota Municipal Utility Association) Annual Conference.

Motion Carried

12. CLAIMS

There was a motion made by Bob Hutter with a second by Randy Keranen to approve claims for the month of JULY 2009 in the amount of \$406,854.83.

13. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned.