

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION  
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA  
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION**

**November 17, 2008**

**1. CALL TO ORDER**

The meeting was called to order by Chairman Larry Bartels.

**2. ROLL CALL**

Roll call was taken and a quorum established

Members Present:	Larry Bartels, Chairman Sam Nelson, Secretary Tim Falde, Commissioner Bob Hutter, Commissioner Randy Keranen, Commissioner
Also Present:	Hal Becker, General Manager Bob Stroud, Recorder

**3. AGENDA**

Motion by Sam Nelson and seconded by Tim Falde to approve the agenda with an addition by Hal Becker at item 7 to present an update on the Nebraska City II project.

Motion Carried

**4. MINUTES**

Motion by Randy Keranen and seconded by Tim Falde to approve the minutes of the regular meeting conducted on October 20, 2008.

Motion Carried

Motion by Tim Falde, seconded by Bob Hutter to approve the minutes of the special meeting conducted on November 3, 2008.

Motion Carried

**5. POWER COST ADJUSTMENT**

Hal Becker said purchased power from XCEL energy had been approximately one half cent less than would have been purchased on the open market.

Motion by Bob Hutter and seconded by Randy Keranen to approve the power cost adjustment for bills due November 27, 2008 at negative .00785.

Motion Carried

**6. FINANCIALS**

Electric revenue was down approximately 9.37% while expense was down 15.11%. Water revenue was up 5.53% with expenses down 18.07% as reported by Hal Becker. Loss year to date was \$15,000.00 versus the budgeted amount of \$227,000.00.

A. Approve the Financials for October 2008

Motion by Randy Keranen and seconded by Tim Falde to approve the financials for October 2008.

Motion Carried

B. Review the 2nd draft of the budget, rates and fees for 2009

Hal Becker noted work on the budget is still in progress. Nine months of actual data and three months estimated data were used in preparation of the current draft presented to the Commission. No revenue for permits has been included in the budget. There is no anticipation of new applications. There is no growth forecast in residential, commercial or industrial customers.

Item 6B continued

Hal Becker said the Commission would approve the final budget at their December meeting after review and corrections to be determined at a special meeting to be conducted before the regular meeting in December.

C. Approve LarsonAllen as auditors for 2008 and approve authorization for the Chairman to sign the agreement.

The audit firm of LarsonAllen has been the independent auditors of Delano Municipal Utilities for the past two years. The proposed base fee for 2008 is \$14,470.00.

Motion by Bob Hutter and seconded by Tim Falde to approve the firm of LarsonAllen as independent auditors for the fiscal year ending December 31, 2008 and authorize the Chairman of the Commission to sign the agreement.

Motion Carried

## 7. COMMISSIONERS REPORT

Update on the Nebraska City II project

Delano Municipal Utilities has a 2 megawatt share in this project which has had 2 successful test runs and is due on-line in 2009. Hal Becker added the Big Stone II project is going through the final stages for approval by the Public Utilities Commission. Delano Municipal Utilities has a 6.8 megawatt share in this project.

## 8. UNFINISHED BUSINESS

None

## 9. NEW BUSINESS

A. Approve attendance at the following

I. MMUA Technical & Operations Conference 12/02/08 through 12/04/08

This conference provides useful information to superintendents/managers and supervisors/crew leaders about upcoming challenges utilities may face with the economy, employee retention and preserving the craft of the utility industry.

II. APPA Legislative Rally 02/23/09 through 02/26/09

The purpose of the rally is to show Congress the strength of public power and educate legislators, new Senators, and representatives on electricity and energy markets, transmission, renewable energies, and financing new infrastructure.

III. Rural Water Association conference 03/01/09 through 03/05/09

Annually the Minnesota Rural Water Association hosts a technical conference in St. Cloud to update members on issues that affect water utilities.

IV. MMUA Legislative Rally 03/25/09 through 03/27/09

This rally provides an opportunity to utility representatives to gain current information on legislation that affects the industry and express concerns to local legislators and legislative leadership.

Motion by Tim Falde and seconded by Randy Keranen to approve the attendance by the utilities General Manager at all referenced items in item 9 A., I, II, III and IV.

Motion Carried

## 10. CLAIMS

Motion by Sam Nelson and seconded by Tim Falde, to approve claims in the amount of \$1,129,038.96.

Motion Carried

## 11. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned.

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Larry Bartels, Chairman

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Sam Nelson, Secretary