

**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION  
CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA  
WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION  
APRIL 21, 2008**

1. CALL TO ORDER

The meeting was called to order by Chairman Larry Bartels.

2. ROLL CALL

Roll call was taken and a quorum established

Members Present:     Larry Bartels, Chairman  
                              Sam Nelson, Secretary  
                              Tim Falde, Commissioner  
                              Bob Hutter, Commissioner  
                              Randy Keranen, Commissioner

Also Present:         Hal Becker, General Manager  
                              Bob Stroud, Recorder

3. AGENDA

Motion by Tim Falde and seconded by Bob Hutter to approve the agenda with additions by Hal Becker at item 7 to discuss customer support of local business and at item 8 to discuss the progress of the electric and water departments along the highway 12 project.

Motion Carried

4. MINUTES

Motion by Randy Keranen and seconded by Tim Falde to approve the minutes of the regular meeting conducted on March 17, 2007.

Motion Carried

5. POWER COST ADJUSTMENT

Hal Becker said the costs were slightly higher this billing period. He also informed the Commission of a negotiated settlement with Xcel Energy which will result in approximately a one half cent reduction per kilowatt hour during the remaining duration of the contract. Rising fuel prices will have an impact on energy state wide and nationally as stated to the Commission. Motion by Larry Bartels and seconded by Sam Nelson to approve the power cost adjustment for bills due April 27, 2008 at positive .01172.

Motion Carried

6. FINANCIALS

Electric revenue was 1.05% under budget with expenses 1.21% under budget. Electric overall was 17% over budget. Water revenue was 1.21% under budget with expenses 5.32% over budget as reported by Hal Becker. In response to a question from Bob Hutter concerning the increased water expense Hal Becker said costs for products used at the treatment plant were high and the utility has received quotes from three companies and now expects those costs to be greatly reduced.

Motion by Tim Falde and seconded by Sam Nelson to approve the financials for March 2008.

Motion Carried

Motion by Bob Hutter and seconded by Tim Falde to approve the reallocation of the budget from its previous format to the current format of historical data search, allowing placement of dollars for calculation and comparison by actual periods of occurrence.

Motion Carried

7. COMMISSIONERS REPORT

The Commission along with Hal Becker stressed the importance of supporting the local business community during the construction project along highway 12. There is access to all businesses and an extra effort of support by the community will benefit everyone.

#### 8. UNFINISHED BUSINESS

Conversion of the overhead lines to underground has gone well. Conversion is completed between 5<sup>TH</sup> Street South and 9<sup>TH</sup> Street South and between Dorn Auto and the substation. Wreck out of the overhead lines will be completed soon.

Water mains have been installed from highway 12 and county road 30 to Willow Drive. New water mains under the river are in place. Hal Becker said the contractors were nice to work with and were keeping the utilities well informed. He added that low pressure could be expected in some areas during construction and complete outages ranging from 2 to 4 hours. When possible, by-passes are used to keep outages to a minimum.

#### 9. NEW BUSINESS

Hal Becker explained the position of the utilities within CMMPA\* qualifying for credits from MISO\*\* for transmission. MISO requires contracts in place before issuing credits returned on the wholesale costs. He also said many of the activities the agency (CMMPA) performed in the past without contracts would now require them.

Motion by Sam Nelson and seconded by Tim Falde to approve the Transmission Facilities Assignment Agreement; Resolution number R-04-21-08.

Motion Carried

#### 10. CLAIMS

Motion by Bob Hutter and seconded by Larry Bartels to approve claims for March 2008 in the amount of \$526,933.98.

#### 11. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned.

\*Central Minnesota Municipal Power Association

\*\*Midwest Independent Systems Operators