

# A G E N D A

## DELANO WATER, LIGHT AND POWER COMMISSION MEETING

Wednesday February 23, 2011 7:00 P.M.

### City Hall Council Chambers

1. Call to Order
2. Roll Call
3. Agenda
  - A. Motion to Approve Agenda
4. Minutes
  - A. Motion to Approve Minutes of Special Meeting on January 20
  - B. Motion to Approve Minutes of Special Meeting on January 24
  - C. Motion to Approve Minutes of Regular Meeting on January 20
5. Power Cost Adjustment
  - A. Motion to Approve the Power Cost Adjustment for January Billing of Negative .01633
6. Financials
  - A. Review and Approve the Audit Report for 2010 as Presented by Larson Allen, Auditors
    - i. SAS 114 letter
    - ii. Yellow Book Letter
    - iii. MN Legal Compliance Letter
    - iv. Management Letter
    - v. Final Draft 2010 Financials
  - B. Motion to Approve the Financials for December 2010
  - C. Review and Approve the Financials for January 2011
7. GM Report
  - A. Conservation Improvement Update
8. Unfinished Business
  - A. Approve DMU Changes to Cover out of State Travel Policy
    - i. Employees
    - ii. Commissioners
  - B. Approve Personnel Policy
  - C. Approve Employee Staff Salary Increase
  - D. Approve CAPX2020 Project and Make Recommendation to City Council
9. New Business
  - A. Discuss and Approve 2011 Electric Permit Fees
  - B. Authorize General Manager to attend APPA Legislative Rally in Washington, DC
  - C. Authorize General Manager to attend MMUA Legislative Rally in St. Paul, MN
  - D. Approve the use of the Following Temporary Employees:
    - i. Ed Williams to work at Water Treatment Facility 15 hrs/week
    - ii. Laurie Grimm to Work in Office as on a Needed Basis
    - iii. Bob Randall to Provide Cleaning Service as a Contract Employee
10. Claims
  - A. Motion to Approve Claims in the Amount of \$560,379.91
11. Adjournment